



**Government of India**  
**Ministry of Communications**  
**Department of Telecommunications**  
**Office of Controller General of Communication Accounts**  
**NICF Campus, Ghitorni, New Delhi - 110047.**

No. 13-23/2020-21/BA&IT/ 236-267

Dated 21.06.2021

To,

All Pr. CCAs/CCAs

**Subject: Submission of LC/DLC by DoT pensioners (SAMPANN/FMS) at any CCA office.**

It has been observed that SAMPANN/FMS pensioners may face difficulties in submitting their Physical Life Certificates when they reside in a circle other than the circle which issued the PPO which could lead to delays and thereby stoppage of pension. Additionally, in case of Digital Life Certificate (DLC) via Jeevan Pramaan, it has been observed that sometimes the DLC is submitted to a CCA office other than concerned CCA office unknowingly by pensioners and therefore the details are not updated in the system(s).

Therefore, for convenience of pensioners, I am directed to convey the following:

1. DoT pensioners receiving pension via SAMPANN/Financial Management System can submit their Physical Life Certificate in any nearby CCA office. To ensure successful updation of Life Certificate, the following immediate steps may be taken:
  - a. Recipient CCA should scan the Physical Life Certificate and send the soft copy to the concerned CCA Office via an official email ID.
  - b. Subsequently, recipient CCA should send the hard copy in original by Post as well.
  - c. Concerned CCA Office may update the Life Certificate details based on the soft copy received.
2. For Digital Life Certificate via Jeevan Pramaan submitted incorrectly by the pensioner, the following step may be taken:
  - a. The recipient CCA, on identification of the concerned CCA, may share the data immediately with that concerned CCA via an official email ID

Pr. CCA/CCA Offices are requested to inform pensioners and Pensioners Associations via means of letters/SMS/call regarding the above.

This is issued with approval of the Competent Authority

  
Taranjeet Singh  
ACGCA(BA&IT)

Copy to:

1. PS to Member (F)
2. PS to CGCA
3. PS to Advisor (F)